

To: Valentine, Julia[Valentine.Julia@epa.gov]
Cc: Milbourn, Cathy[Milbourn.Cathy@epa.gov]; Daguiard, Robert[Daguiard.Robert@epa.gov]; Hull, George[Hull.George@epa.gov]; Smith, Roxanne[Smith.Roxanne@epa.gov]
From: Jones, Enesta
Sent: Fri 8/14/2015 11:00:29 PM
Subject: Re: OMR weekend support team: schedule, cells and template

Julia,

As you saw, I have my first two going tomorrow and Sunday. Are we supposed to issue any type of warning before we issue these tangibles?

Enesta Jones

U.S. EPA, Office of Media Relations

Desk: 202.564.7873

Cell: 202.236.2426

On Aug 14, 2015, at 5:44 PM, Valentine, Julia <Valentine.Julia@epa.gov> wrote:

Thanks,

Not sure why I pulled up that old number. Thanks for updating.

We will wait on the newsroom Mon. Liz has someone put them up immediately onto our Gold King Mine press releases page.

George, please email and or txt Enesta. I definitely want to stick w getting a call.

Sent from USEPA iPhone

On Aug 14, 2015, at 5:39 PM, Jones, Enesta <Jones.Enesta@epa.gov> wrote:

Julia,

Text or email is better for my heads-up.

Robert's cell is Personal Phone/Ex. 6

Is someone populating the releases/statements into the newsroom over the weekend, or are we waiting until we are back Monday? We can't do that part remotely.

Enesta Jones

U.S. EPA, Office of Media Relations

Desk: 202.564.7873

Cell: 202.236.2426

On Aug 14, 2015, at 5:11 PM, Valentine, Julia <Valentine.Julia@epa.gov> wrote:

Thanks, all!

George will call us on our cells as soon as he knows something is on the way.

- [REDACTED] Template attached.

- [REDACTED] Shift schedule below (thanks all!)

- [REDACTED] Releases, so far, have only been sent to these two lists in Vocus:

- Gold King Mine Spill

- HQ OPS Alert

- [REDACTED] Distribution should appear to come from our normal: “U.S. EPA Media Relations”

- [REDACTED] And the “From” e-mail is also our regular: noreply-subscriptions@epa.gov

- [REDACTED] George’s cell:

- [REDACTED] Julia’s cell:

- [REDACTED] Enesta’s cell:

- [REDACTED] Cathy’s cell:

Personal Phone/Ex. 6

Fri night and Weekend Shifts

-

Fri

6pm - 8pm: Julia

8pm -11pm: Julia

11pm -2:30am Cathy

Sat

6am - 9am: Julia

9am – 12noon: Enesta

12pm – 3pm : Cathy

3pm - 6 pm: Robert

6 pm - 9pm: Cathy

9pm – 11 pm: Julia

11pm - 2:30am: Enesta

Sun

6-9am: Robert

9am – 12noon: Enesta

12pm – 3pm: Robert

3pm – 6pm: Robert

6pm - 9pm: Julia

9pm – 11pm: Julia

11pm - 2:30am: Cathy

Julia P. Valentine

Office of Public Affairs

U.S. EPA

202.564.2663 direct

202.740.1336 m/txt

<Gold King Mine Template.docx>